

CITY OF SAINT PAUL, MINNESOTA

Bicycle Advisory Board

800 CHA, 25 West 4th Street, Saint Paul, MN 55112 – ph. 651-266-6217

DECEMBER 2008 MINUTES

SUBJECT: Bicycle Advisory Board Monthly meeting December 2, 2008

ATTENDING: David Kuebler, Rob Barbosa, Chris Budel, Rob Vanasek, Jessica Treat, Christina Morrison, Richard Arey, Don Muske, Ed Lehr, Eric Haugee, Kurt Schroeder, Eric Thompson, Matthew Cole

ABSENT: Sarah Nasset (SPPD), Kera Peterson (At Large)

GUESTS: Andy Singer (Ward 3, Mac-Groveland resident), Mike Madden (Neighborhoods First), Deb Alper

SUBMITTED BY: David Kuebler

CALL TO ORDER: 5:32 P.M.

MOTION for APPROVAL of DECEMBER 2008 AGENDA: Vanasek, R; SECONDED: Muske, D;

DISCUSSION: ADD FOLLOWING WEB SITE UPDATE UNDER PROJECT UPDATES: *Draft letter of support for Ayd Mill Road Supplemental EIS (Item ended up being discussed after the Ayd Mill Trail update)* ADD FOLLOWING WEB SITE UPDATE UNDER PROJECT UPDATES: *TLC NTP LOI*

VOTE: YEAS: 7; NAYS: 0;
MOTION CARRIED AS AMENDED

OLD BUSINESS

• **PROJECT UPDATES**

○ Central Corridor Bike/Ped Plan

Morrison requested volunteer BAB representatives to act as liaisons between the community and the City with respect to providing neighborhoods information and to provide neighborhood feedback to the City.

Discussion continued as to the duties and responsibilities of the volunteers and to whom they would be reporting.

The following people volunteered: Ed Lehr, Kurt Schroeder (volunteered by Ed Lehr), Chris Budel and Rob Vanasek.

○ Highland Parkway Bicycle Boulevard

Muske reiterated what he had stated in his email of 11/24/08 regarding the defeat of the project at the Highland District Council Transportation Committee.

○ Ayd Mill Bicycle Trail

Kuebler provided update that he is the Project Manager for the project and will work with Street Construction and the consultant (TKDA).

When asked by Mike Madden which side of the tracks the trail will be placed,

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Kuebler stated that the current plan is to locate that trail on the west side of the tracks.

- Draft Letter for Ayd Mill Road Supplemental EIS

Treat reminded the BAB that a letter was supposed to have been sent out sometime after August stating that the BAB supported focusing on bicycle infrastructure as part of the supplemental EIS

Treat provided hard copies of the draft letter for review. (Attached)

Discussion took place relative to the letter and modifications needed. Specific revisions include the first paragraph of the document and the need to reword such that the motion as approved at the August meeting.

MOTION to REFORMULATE THE FIRST PARAGRAPH TO MATCH THE APPROVED MOTION OF THE AUGUST MEETING AND TO REQUIRE THE FINAL LETTER BE SENT OUT BY THE END OF THE WEEK:

Muske, D; SECONDED: Vanasek, R;

DISCUSSION

VOTE: Yeas: 7; Nays: 1 (Treat); ABSTENTIONS: 1 (Budel);

MOTION CARRIED

- Web Site update

Kuebler provided update. Discussion took place following update.

- **EVENT UPDATES**

- Holiday Lights

Thompson provided update of the Holiday Lights in Phalen Park.

Discussion took place regarding the exclusion of bikes and pedestrians from the display. BAB was reminded that the issue was discussed last month.

NEW BUSINESS

- TLC NTP LOI

Morrison discussed the Letters of Intent as requested by TLC in the next round of NTP funding.

General discussion took place with the types of projects that should/shouldn't be reviewed for inclusion.

Morrison requested the BAB provide her a list of ideas via email by 12/10/08 since the deadline for the LOI is 12/15/08.

- Lafayette Bridge Vote

Discussion took place regarding the way the request for a vote was handled via the email. Some members of the BAB took exception to the way the need for a vote was presented in the email. The BAB was reminded that, at the end of last months meeting, in the interest of time a vote would be requested via email.

MOTION to SUPPORT THE KITTSOEN END OF THE LAFAYETTE PROJECT AS THE LOCATION FOR THE TOUCH DOWN OF BICYCLE FACILITIES; Lehr, E;
SECONDED: Arey, R;

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VOTE: Yeas: 9; Nays: 0

MOTION CARRIED.

- Current BAB Structure

Discussion took place regarding the current structure of the BAB and the inefficiencies of the system as well as the apparent desire to work on projects or issues.

Discussion took place about holding a meeting to discuss the way work is handled within BAB and to determine whether or not procedures need to be modified.

Discussion took place with respect to having minutes and agendas in timely fashion and the need to help City Staff get work accomplished.

Discussion took place relative to someone from the BAB being appointed secretary to produce the minutes and then provide the minutes to City staff for publication on the City's web site.

Kuebler committed to getting the draft minutes to the BAB within seven days. Kuebler also requested that a BAB member contact him if the draft minutes are not available after the seven days. No commitment was made from members.

Discussion took place relative to establishing committees to work on specific items deemed important to the BAB.

MOTION to HOLD A SATURDAY MEETING IN JANUARY OR FEBRUARY 2009 TO BE CONSIDERED THE A BOARD RETREAT AND HAVE A DURATION OF 4-HOURS, WHERE THE SHORT TERM AND LONG TERM WORK PLANS FOR 2009 WOULD BE DEVELOPED. Lehr, E; SECONDED: Muske, D;

DISCUSSION: PUBLIC WORKS STATED THEY WILL BE UNABLE TO ATTEND. PREFERENCES WERE MADE REGARDING WHICH MONTH TO HOLD MEETING. DISCUSSION TOOK PLACE AS TO WHETHER OR NOT TO CONTINUE WITH THE REGULARLY SCHEDULED BAB MEETING SINCE THERE WAS A PLANNED RETREAT. NO DECISION WAS MADE AS TO HOLDING REGULARLY SCHEDULED MEETING THE MONTH OF THE WORKSHOP. PARKS OFFERED TO WORK WITH THE BAB TO DETERMINE A LOCATION FOR THE MEETING.

VOTE: Yeas: 8; Nays: 0

MOTION CARRIED

ADJOURN

MOTION to ADJOURN: Arey, R; SECONDED: Muske, D.

VOTE: YEAS: 7; NAYS: 0;

MOTION CARRIED

MEETING ADJOURNED: 7:40 PM

Next meeting: Tuesday January 6, 2009 from 5:30 – 7:30 at Oxford Recreation Center